

# University of Arizona Department of Women's Studies

## Application for Admission and Graduate Appointment

Deadline: December 1

Department of Women's Studies, Graduate Admissions, PO Box 210403, Tucson, AZ 85721-0403

Please submit the following information and items typed and formatted as noted in the order listed:  
(Pages 1-4 should have page numbers and a header with your name. Double space between each item.)

### Page 1 should LIST:

1. Full Name
2. Social Security Number
3. Email Address
4. Permanent Address
5. Permanent Telephone Number
6. Current Address
7. Current Telephone Number
8. Date of Birth and Birthplace
9. Language proficiencies other than English
10. List of all colleges and universities attended with the most recent first. Give each institution's name and location, major field, minor field, dates attended, degrees received and degree dates.
11. Program for which you are applying (JD/MA or PhD)
12. GRE scores (unofficial self-report)
13. Please indicate how you heard about our program

### Page 2 should LIST:

14. Membership in honor societies and professional organizations, scholarships, honors, prizes and awards which you consider relevant
15. Any published articles, papers presented at professional meetings, media screenings using your work and other graduate or undergraduate activities which you consider relevant

### Page 3 should LIST:

16. Women's Studies coursework which you have completed, or readings in feminist scholarship
17. Experience participating in community women's programs or activism

**Page 4 should LIST:**

18. Non-teaching occupational experience, including Name and Location of Employer, Primary Duties, Dates, Supervisor, Phone Numbers/Email
19. Experience teaching or as a teaching/research assistant including Name and Location of School, Primary Duties, Dates, Supervisor, Phone Numbers/Email
20. A checklist of the following:
  - A. SENT TO GRADUATE COLLEGE:
    - i. Completed Graduate College Application
    - ii. Application Fee
  - B. SENT TO WOMEN'S STUDIES DEPARTMENT:
    - i. Three letters of recommendation for Graduate Study. Please have your recommenders either provide these letters to you in sealed envelopes for inclusion with your application or have them send their letters directly to the Women's Studies Department.
    - ii. Completed departmental application with the 4 attachments listed below
    - iii. Official GRE Scores
    - iv. **TWO** official transcripts from **all** college-level schools you have attended

**Attachments:**

1. Admissions Essay
  - o Write a 750-1000 word statement of purpose that includes a description of a research topic that will likely lead to your thesis or project; why you feel the program at UA is a good "match" for you; how your interests intersect with those of faculty here. What are your ultimate career goals?
  - o A strong essay should convey why you wish to pursue a PhD or JD/MA in Women's Studies, and explain how you have prepared for graduate work; it should assess what you believe to be your strengths and weaknesses, specifying the steps you've taken to strengthen your abilities overall. Try to give a sense of what makes you unique as a scholar and a person and consider what diversity you would bring to our program. Use specific examples whenever possible.
2. Writing Sample
  - o Please provide us with a sample of your writing; a term paper, a published article or essay, a report of some kind that demonstrates your abilities to write clearly, to develop a reasoned argument, and to engage in original creative thinking. Please limit your writing sample to a maximum of 25 pages.
3. Financial Statement Supplement
4. Consideration for Research Assistantship and/or Teaching Assistantship
  - o On one page please state your interest in a Research Assistantship and/or a Teaching Assistantship position and the reasons you should be so considered.